

## Affordable Therapist Contract

### Between Therapist and Welsh Psychotherapy Institute Ltd.

1. As a trainee therapist I agree to have the responsibility to maintain professionalism, register with a professional membership body and abide by their code of ethics, have personal professional indemnity insurance, and maintain client confidentiality as contractually agreed.
2. To have supervision each month in line with UKCP guidelines
3. To maintain client records and are bound by the Data Protection Act 1998 to keep all documents in a place of safe storage (under lock and key) and not pass on personal details to a third party without the written consent of the client.
4. To ensure that all contact numbers are current with the WPI admin team and on the website.
5. To report any breach of contract and details of potential complaints against myself. In accordance with Professionalism and Conduct with Membership Code of Practice.
6. Support all WPI Ltd therapists and promote the service. Please note all our therapists are vetted and work to appropriate codes of ethics and practice. This safeguards the clients for all.
7. To respond to internal referrals made at WPI LTD within 48 hours. Then to clarify any boundary issues through appropriate discussion and supervision.
8. WPI Ltd. To be aware of the Complaint Procedure and clients are encouraged to give feedback about all aspects of service, as a form of Monitoring and Evaluation. In the event of complaint clients may of course make representation to the therapist's professional accrediting body and WPI will support this process.
9. To pay Membership fees for trainees £36 annually. (Compulsory for all trainees to be covered by complaints procedure) but also entitles you to go on the Website Directory
10. Please note this contract is deemed automatically terminated by WPI Ltd. should the trainee therapist's insurance or professional membership lapse or is revoked or supervision not attended.

I have read and understood the terms of this Contract of Agreement and will abide by the terms stated herewith.

**Please Print**

Name **JOHN DRAY**

Address **14 HEOL FALCH, CAER BRYN, AMMANFORD, DYFED SA183DJ**

Date **3-9-23**

WPI LTD representative

Date

*All information is correct at time of print and WPI Ltd has the right to amend details contained herewith with regards to future documentation. Printed September 20<sup>th</sup> 2020*

- 2.3 Send WPI a clear list of your days, times, and venue that you see clients.
3. There is a volunteer role in ATS to keep this information up to date. If you would like help, please contact ATS personnel.
4. We recommend the use of **CORE 34**: These scores may in future be used to show efficiency of this service. We recommend assessment in session 1, session 6 and every 3 months thereafter and the final one at the ending session
5. Appoint a clinical executor. WPI may be able to offer this service but a fee will be charged so provision for this needs to be clearly included in your will.

### ATS Promotes Good Practice

As Ken Evans used to say *"Good practice is good business."* You will be trading on your name and this will be important to your future.

### Next Steps

Please sign attached contract

Please complete Application form attached.